



## REFERENCE CHECK

**APPLICANT'S NAME:**

**INTERVIEWING FOR:**

**REFERENCE NAME/TITLE:**

**COMPANY NAME:**

Dates of employment:

Positions held:

Type of work candidate was responsible for:

How would you describe the applicant's relationship with coworkers, subordinates (if applicable), and with superiors?

How would you describe the quantity and quality of output generated by the former employee?

What were his/her strengths on the job?

What were his/her weaknesses on the job?

What is your overall assessment of the candidate? (with 1 being low and 10 being high).

Would you recommend him/her for this position? Why or why not?

Would this individual be eligible for rehire? Why or why not?

Is there anything that I have not asked that would be beneficial for my client to know about this candidate?